



CITY OF BRANSON
PLANNING & DEVELOPMENT
 110 W MADDUX ST, SUITE 215
 PHONE: (417) 337-8535
 FAX: (417) 334-2391

FOR OFFICE USE ONLY: Project No. _____
DATE & INITIALS: _____
PAYMENT TYPE: <input type="checkbox"/> CASH Receipt # _____
<input type="checkbox"/> CHECK # _____
<input type="checkbox"/> CREDIT CARD REF # _____
PUBLIC NOTICE DATE: _____
<u>TOTAL DUE PRIOR TO HEARING DATE</u>
PUBLIC HEARING DATE: _____ @ 7:30 PM

VACATION APPLICATION

- Easement Vacation (EAVA) \$514 Street Vacation (STVA) \$722

Applicant Name (Please Print): _____

Applicant Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Applicant requests an easement/street vacation be approved for the following legally described property:

Street Address: _____

REQUIRED INFORMATION TO BE INCLUDED BEFORE APPLICATION WILL BE ACCEPTED

- Please attach a recent copy of the WARRANTY DEED/DEED OF TRUST along with a legal description for the easement to be vacated.
- Letters from the attached list of utility companies must be submitted prior to public hearing.

Purpose or reason for the vacation: _____

Restrictions: (Note: zoning WILL NOT supersede deed restriction(s), if any.)

- No deed restrictions
- A list of restrictions have been attached.

PROPERTY OWNER/AGENT INFORMATION

Cost associated with legal advertisement and neighbor notices shall be reimbursed to the City of Branson before an item can be considered at the Planning and Zoning meeting. Payment is due no later than one week prior to the scheduled meeting. If payment has not been received, the item may be withdrawn.

Owner's Name (Please Print): _____

Owner's Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Owner's Signature: _____

Printed Name: _____

Agent's Name (Please Print): _____

Agent's Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Agent's Signature: _____

Printed Name: _____



Planning & Zoning Commission / Board of Adjustment Application Notes

The applicant and/or representative MUST attend the meeting or the request will be postponed to the next regularly scheduled meeting.

- * A meeting schedule, which includes application submittal deadline dates, is posted on the Planning & Development Department homepage at www.bransonmo.gov or available upon request. No applications will be accepted if incomplete or submitted after deadline date.
- * The “applicant” is the person or persons making the request of the Commission.
- * The “owner” is the owner of the subject property.
- * The “agent” is anyone representing the applicant and/or owner.
- * The owner’s signature must be an **original** signature, not a photocopy or fax.
- * The legal description must be either a lot, block and subdivision description or a complete metes and bounds description.
- * For proof of ownership, attach a copy of the owner’s WARRANTY DEED or DEED OF TRUST. QUIT CLAIM DEEDS are not acceptable.
- * Site plans as requested must be accurate and to scale.
- * All building and structures must meet city adopted building codes and regulations. Please contact the Building Division, (417) 337-8547, for specifics.
- * Copies of the staff report and proposed resolution concerning your request will be available for pick up in the Planning Division office three (3) working days prior to the meeting.

The Planning Division, (417) 337-8544, will be glad to answer any questions you may have or put you in touch with other necessary City departments.

**CITY OF BRANSON
PLANNING & ZONING COMMISSION**

110 W. MADDUX, SUITE 215
BRANSON, MO 65616
PHONE: (417) 337-8535
FAX: (417) 334-2391

VACATION APPLICATION NOTES

As part of your application, please include letters from the following utility companies stating any concerns or easement restrictions related to the requested vacation. Please request that the utility company fax a copy to the Planning and Development Department at the above fax number as well as send you, the applicant, the original, in the mail. If all letters are not received by the Planning and Development Department by the Tuesday prior to the scheduled Planning and Zoning Commission meeting, your application will be considered incomplete and will be pulled from the agenda at the public hearing. Please feel free to contact the Planning and Development Department with any questions you may have.

Electric	
<p>White River Valley Electric PO Box 969 Branson, MO 65615 (417) 335-9219</p>	<p align="right">Empire District Electric 215 W. Main Branson, MO 65616 (417) 334-7133 or (417) 337-0154</p>
Telephone	
<p>Centurylink Telephone Company 211 S. Third Street Branson, MO 65616 Steve Rasnick (417) 294-1667 (417) 334-9283</p>	<p align="right">Suddenlink Communications 310 Walnut Extension Branson, MO 65616 Ernest Garza (417) 231-2444 or Terrill Bradley (417) 598-0495</p>
Water & Sewer	
<p>City of Branson Attn: Kendall Powell 616 W. Pacific St. Branson, MO 65616 (417) 243-2733</p>	
Gas Service	
<p>Summit Natural Gas 215 Gage Drive, Suite G Hollister, MO 65672 (417) 239-1550</p>	