



FAQ - Tower Installation and Upgrades

1. How do I determine if a telecommunication tower is located within the city limits?

By providing the property's parcel ID number or its 911 address, staff will be able to verify whether a tower's location is within the city limits or not.

2. Will a building permit be required for work associated with a telecommunication tower?

Yes, a permit is always required regardless of the scope of work. A building permit application will not only cover your proposed work, but will also cover the City's authorization if the work is to be performed on City property. If your project is to occur on public property (City property), a Telecommunication Worksheet must be submitted with your permit application.

3. How many sets of construction drawings would be required? What size do they have to be? Do they have to be originals, or can they be copies?

If the proposed scope of work includes anything other than replacement of existing components:

- Five (5) sets of plans will be required.
- 2 originals sealed, and 3 copies with seal.
- Plans are typically 24" x 36", but 11" x 17" may be submitted as long as they are legible. If printing plans smaller makes them **difficult to read, we will need 24" x 36"**.

4. Is a structural analysis required?

Yes, if any structural work is done on or to the tower and/or the building housing the equipment.

5. Are permit fees required with the application, or are they determined after the review process is complete?

A filing fee and plan review fee is required at the time of submittal, and all other fees are due at the time of the permit's issuance. All fees are calculated based on the estimated value of the scope of work, (cost of work), for the project. The permit fee is \$5.30 per \$1,000 of the estimated value and the Plan Review fee is 50% of the determined permit fee. Additionally, a Filing Fee of \$53.00 will also be required.

6. If I am only doing electrical work, will a permit be required?

Yes. Again, all work associated with a telecommunication tower requires a permit. Please be sure to provide for everything included in the scope, or an addendum and associated fees will be required.

7. Is a business license required?

No, but a City of Branson Contractor's License will be required to do any work within the city limits. A Contractor Registration Form is located on the City's website at www.bransonmo.gov or at City Hall in person.

8. Can the Building Application be found on the City’s website?

Yes. <http://www.cityofbranson.org/DocumentCenter/Home/View/5610>

OTHER HELPFUL INFORMATION

- All submitted plans, details and specifications will be reviewed based on the Branson Municipal Code and the adopted and amended ICC 2015 International Building, Plumbing, Mechanical, Fire, Fuel Gas Codes, the 2014 National Electrical Code, and the 2009 edition of the ICC/ANSI A117.1 Accessibility Code.
- All submitted plans shall be drawn, signed, and sealed by a **Missouri Registered Design Professional**.
- All plan sheets shall be 24” X 36”. Please submit 5 sets of drawings – 2 of which must have the wet stamp seals.
- Special inspections, where applicable, must follow the procedures in the IBC Section 1704.
- City of Branson Climate and Geographic Design Criteria:

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|-------------------------|-----------------|
| Ground snow load | 15 psi |
| Wind speed | 90 mph |
| Seismic zone | B |
| Damage from weathering | Severe |
| Frost line depth | 18” |
| Damage from termites | Moderate/heavy |
| Damage from decay | Slight/moderate |
| Wind design temperature | 12 deg. |