

MINUTES

JOINT MEETING OF
THE BUDGET & FINANCE COMMITTEE &
CAPITAL IMPROVEMENTS COMMITTEE
CITY OF BRANSON, MISSOURI
OCTOBER 31, 2019

1) CALL TO ORDER.

The joint meeting between the Finance Committee and Capital Committee of the City of Branson, Missouri met for a meeting in the Courtroom of the Branson City Hall on October 31, 2019, at 9:00 a.m.

2) ROLL CALL.

Budget & Finance Committee: Alderman Bob Simmons, City Administrator Stan Dobbins, Alderman Larry Milton, Rod Romine and Pamela Yancey. Absent: Mayor Edd Akers.

Capital Improvements Committee: Alderman Bill Skains, City Administrator Stan Dobbins, Alderman Brian Clonts, Jerry Buckley and Michael Pinkley. Absent: Mayor Edd Akers.

Also present were: Finance Director Jamie Rouch, Assistant Finance Director Stacy McAllister, Financial Analyst Melissa Sill, Planning and Development Director Joel Hornickel, Utilities Director Mike Ray, Public Works and Engineering Director Keith Francis and Lisa Marshall with the Taney County Health Department.

FINANCE COMMITTEE REGULAR REPORTS:

3A) MINUTES OF SEPTEMBER 26, 2019.

Alderman Bob Simmons asked for a motion approving the minutes of September 26, 2019. Pamela Yancey moved to approve, seconded by Rod Romine. Ayes: 5. Noes: 0. Motion carried.

3B) MONTHLY SALES & TOURISM TAX REPORTS.

Financial Analyst Melissa Sill explained the monthly sales and tourism tax reports to the Committee.

3C) FINANCIALS: MONTHLY UNAUDITED FINANCIALS FOR SEPTEMBER 2019.

Finance Director Jamie Rouch went over the unaudited financials for September 2019.

4) REVIEW OF DISBURSEMENTS & APPROVAL OF DISBURSEMENTS \$50,000 AND OVER (SEPTEMBER / OCTOBER 2019) AND OUTSTANDING CAPITAL DISBURSEMENTS.

Discussion was held. City Administrator Stan Dobbins moved to acknowledge receipt and review of the disbursements, seconded by Alderman Larry Milton. Ayes: 5, Noes: 0. Motion carried.

CAPITAL COMMITTEE REGULAR REPORTS:

5) MINUTES OF SEPTEMBER 10, 2019.

Alderman Bob Simmons asked for a motion approving the minutes of September 10, 2019. Alderman Brian Clonts moved to approve, seconded by Michael Pinkley. Ayes: 5. Noes: 0. Motion carried.

6) FINANCE COMMITTEE: 2019 NEIGHBORHOOD GRANT DISCUSSION.

Planning and Development Director Joel Hornickel explained the neighborhood grant application from Hiawatha Heights requesting \$150.00. Joel explained that staff recommends the full amount of \$150.00 to be awarded. Discussion was held. Pamela Yancey moved to approve staff's recommendation, seconded by City Administrator Stan Dobbins. Ayes: 5. Noes: 0. Motion carried.

7) FINANCE COMMITTEE: HEALTH DEPARTMENT FEES DISCUSSION.

Lisa Marshal with the Taney County Health Department explained the presented Health Department fees to be increased. Discussion was held. Rod Romine moved to recommend approval of the presented fees to the Board, seconded by Pamela Yancey. Ayes: 5. Noes: 0. Motion carried.

Alderman Bill Skains left the meeting at 9:57 a.m.

8) CAPITAL COMMITTEE: CHANGE ORDER DISCUSSION.

Public Works and Engineering Director Keith Francis explained the presented change order. Alderman Brian Clonts moved to approve, seconded by Alderman Larry Milton. Ayes: 4. Noes: 0. Motion carried.

9) ADDITIONAL CAPITAL ITEMS FOR FY2020 BUDGET.

Finance Director Jamie Rouch explained the additional capital items added to the FY2020 budget for the committees to score.

Pamela Yancey left the meeting at 11:16 a.m.

10) CONSTRUCTION STATUS REPORT.

Utilities Director Mike Ray went over the Utilities portion of the report and Public Works and Engineering Director Keith Francis went over the Engineering portion.

11) PROJECT STATUS REPORT.

Jamie Rouch explained the project status report.

12) FINANCE DIRECTOR'S REPORT.

Jamie Rouch reminded the Committees of the upcoming budget approval dates.

13) ADJOURN.

Budget & Finance Committee: Alderman Bob Simmons asked for a motion to adjourn. Alderman Larry Milton moved to adjourn, seconded by Rod Romine. Ayes: 4, Noes: 0.

Capital Improvements Committee: Alderman Bob Simmons asked for a motion to adjourn. Michael Pinkley moved to adjourn, seconded by Alderman Brian Clonts. Ayes: 4, Noes: 0.