

MINUTES

MEETING OF THE
CAPITAL IMPROVEMENTS COMMITTEE
CITY OF BRANSON, MISSOURI
SEPTEMBER 10, 2019

1) CALL TO ORDER.

The Capital Improvements Committee of the City of Branson, Missouri met for a meeting in the Courtroom of the Branson City Hall on September 10, 2019 at 10:00 a.m.

2) ROLL CALL.

Krystal McDaniel with the Finance Department called roll: City Administrator Stanley Dobbins, Alderman Bill Skains, Alderman Brian Clonts, Jerry Buckley and Michael Pinkley. Absent: Mayor Edd Akers.

Also present from the city were: Finance Director Jamie Rouch, Office Specialist II Cheryl Harrison, IT Director Chad Forster and Utilities Director Mike Ray.

3) REGULAR REPORTS: MINUTES OF 6/28/2019, 7/25/2019 and 8/29/2019.

Alderman Bill Skains asked for a motion approving the minutes of 6/28/2019, 7/25/2019 and 8/29/2019. Discussion was held. Michael Pinkley moved to approve, seconded by Jerry Buckley. Ayes: 5. Noes: 0. Motion carried.

4) IT CAPITAL DIRECTION DISCUSSION.

IT Director Chad Forster explained that the capital dollars approved were to upgrade the system software for computers that do not have Windows 10. Chad further explained that instead of using the capital dollars to upgrade he would like to replace the computers that are becoming outdated. Discussion was held. Alderman Brian Clonts moved to recommend approve, seconded by Jerry Buckley. Discussion was held. Ayes: 5. Noes: 0. Motion carried.

5) REQUEST FOR ENGINEERING PROPOSALS FOR COMPTON DRIVE FLOOD PROTECTION DISCUSSION.

Utilities Director Mike Ray explained the engineering proposals received for the Compton Drive Flood Protection proposals received and that HDR Engineering is staff's recommendation. Discussion was held. Alderman Brian Clonts moved to approve staff's recommendation, seconded by Jerry Buckley. Discussion was held. Ayes: 5. Noes: 0. Motion carried.

6) REQUEST FOR ENGINEERING PROPOSALS FOR LIFT STATION 17 FORCEMAIN UPGRADE AND SPRING CREEK WATER & SEWER SYSTEM UPGRADE DISCUSSION.

Utilities Director Mike Ray explained the engineering proposals received for the Lift Station 17 force main upgrade and Spring Creek water and sewer system upgrade proposals received and that Cochran Engineering is staff's recommendation with Rozell Engineering being staff's second choice. Discussion was held. Alderman Brian Clonts moved to approve staff's recommendation, seconded by Jerry Buckley. Discussion was held. Ayes: 5. Noes: 0. Motion carried.

7) DISCUSSION OF CHANGE ORDERS.

Mike Ray explained the change orders presented.

8) CONSTRUCTION STATUS REPORT.

Mike Ray explained the Utilities portion of the construction status report and Cheryl Harrison explained the Engineering/Public Works portion of the status report.

9) PROJECT STATUS REPORT.

Finance Director Jamie Rouch explained the project status report.

10) CONTINUATION OF THE PRIORITY-BASED BUDGETING CAPITAL REQUESTS FOR FY 2020.

Finance Director Jamie Rouch opened the priority based budgeting FY 2020 capital requests discussion. Discussion was held.

11) DIRECTOR'S REPORT.

Finance Director Jamie Rouch discussed dates for upcoming budget meetings.

12) ADJOURN.

Alderman Bill Skains asked for a motion to adjourn. City Administrator Stan Dobbins moved to adjourn, seconded by Michael Pinkley. Ayes: 5, Noes: 0. Meeting adjourned at 12:07 p.m.