

# MINUTES

## MEETING OF THE BUDGET & FINANCE COMMITTEE CITY OF BRANSON, MISSOURI AUGUST 23, 2018

### 1) CALL TO ORDER

The Finance Committee of the City of Branson, Missouri met for a meeting in the Courtroom of the Branson City Hall on August 23, 2018, at 8:30 a.m.

### 2) ROLL CALL

Krystal McDaniel with the Finance Department called roll: Mayor Karen Best, Alderman Bob Simmons, City Administrator Stanley Dobbins, Pamela Yancey and Rod Romine. Absent: Alderwoman Betsy Seay.

Also present were: Finance Director Jamie Rouch, Assistant Finance Director Stacy McAllister, Financial Analyst Melissa Sill, Planning & Development Director Joel Hornickel, Robert Niezgoda with the Taney County Health Department and Marc Mulherin with the Branson Convention Center.

### 3) UPDATE ON ENVIRONMENTAL HEALTH BY TANEY COUNTY HEALTH DEPARTMENT.

Robert Niezgoda with the Taney County Health Department discussed the environmental health quarterly update. Discussion was held.

### 4) BRANSON CONVENTION CENTER 2018 SECOND QUARTER REVIEW.

Marc Mulherin went over the Branson Convention Center 2018 second quarter review. Discussion was held.

### 5) REVIEW OF RESPONSES TO THE RFP FOR THE COMMUNITY AND BUSINESS SURVEY.

Joel Hornickel went over responses to the RFP for the community and business survey. Joel explained that staff recommends ETC Institute based on the scoring of the company. Mayor Karen Best asked for a motion recommending approval of the staff recommendation, ETC Institute. Rod Romine moved to approve, seconded by Pamela Yancey. Ayes: 5. Noes: 0. Motion carried.

### 6a) MINUTES OF MAY 31, 2018.

Mayor Karen Best asked for a motion approving the minutes of May 31, 2018. City Administrator Stanley Dobbins moved to approve, seconded by Alderman Bob Simmons. Ayes: 5. Noes: 0. Motion carried.

### 6b) MONTHLY SALES & TOURISM TAX REPORTS

Financial Analyst Melissa Sill explained the monthly sales and tourism tax reports to the Committee.

**6c) FINANCIALS: MONTHLY UNAUDITED FINANCIALS FOR JULY 2018**

Finance Director Jamie Rouch went over the unaudited financials for July 2018.

**7) REVIEW OF DISBURSEMENTS & APPROVAL OF DISBURSEMENTS \$50,000 AND OVER (JUNE 19, 2018 TO AUGUST 16, 2018) AND OUTSTANDING CAPITAL DISBURSEMENTS AS OF 8/16/2018**

Discussion was held. City Administrator Stanley Dobbins moved to acknowledge receipt and review of the disbursements, seconded by Pamela Yancey. Ayes: 5, Noes: 0. Motion carried.

**8) FINANCE DIRECTORS REPORT**

Finance Director Jamie Rouch explained her Finance Directors report. Discussion was held.

**9) ADJOURN**

Mayor Karen Best asked for a motion to adjourn. City Administrator Stanley Dobbins moved to adjourn, seconded by Pamela Yancey. Ayes: 5, Noes: 0. Meeting adjourned at 9:32 a.m.