

MINUTES

HUMAN RESOURCES COMMITTEE

CITY OF BRANSON, MISSOURI

January 17, 2018

1) Call to Order

The Human Resources Committee met in the Fishbowl of City Hall, Wednesday, January 17, 2018 at 9:30 am. The meeting was called to order by Alderman Kevin McConnell.

2) Roll Call

Committee Members present: City Administrator Stan Dobbins, Alderwoman Cris Bohinc, Alderman Kevin McConnell, Bryson Allen, and Donna Glotz. Mayor Karen Best arrived at 9:45am and assumed the lead of the meeting.

Also present: Jan Fischer, Kimberly Cooper, Bob Smither, Morgan Wermuth, Hillary Briand, JoLyn Tate, Melody Pettit, John Akers, Erica Gaynor, and Pamela Hamilton.

3) Acknowledgement of December 13, 2017 minutes.

The minutes of the December 13, 2017 meeting were acknowledged and approved.

Motion: Donna Glotz; Second: Stan Dobbins; Vote: 5 Yes to 0 No.

4) Discussion of New Hires/Promotions/Reclassifications.

Update given by Human Resources Director, Jan Fischer.

5) Review of Broker's Scorecard.

Update given by Human Resources Director Jan Fischer. Mayor Karen Best arrived at 9:45am and assumed the lead of the meeting. Motion to recommend continuing with Ollis/Akers/Arney for the 2019 plan year to the Board of Aldermen made by Cris Bohinc; seconded by Kevin McConnell. Vote: 6 yes, 0 no. Motion approved.

6) Discussion on Salary Study.

Update given by Jan Fischer. Conference call to TL at Springsted from 9:50am-10:50am. The decision of the committee was to go ahead and wrap up the salary study.

7) Report on Turnover.

Report given by Jan Fischer.

8) Discussion of Policy Updates.

Discussion. Jan requested to put in a policy that if there is a pre-existing department policy regarding dress code, it needs to be approved by the City Administrator. Stan supported the request.

Cris Bohinc questioned the t-shirt neckline, so Stan Dobbins recommended that the tattoo policy be changed from t-shirt line to crew-neck.

Motion to recommend updates to Article #1, Article #15, Rule#4 and Rule #26 to the Board of Alderman: Alderman Kevin McConnell; Second: Donna Glotz; Vote: 6 Yes to 0 No.

9) Update of City's Safety Team

Update given by Risk Manager Bob Smither.

10) Human Resources Director's Report.

Update given by Human Resources Director Jan Fischer. Discussion took place regarding the HRC meeting schedule. The committee would like to change the meetings to the 3rd Wednesday of every month.

11) Adjourn.

A motion to adjourn was made.

Motion: City Administrator Stan Dobbins; Second: Alderman Kevin McConnell; Vote: 6 Yes to 0 No.

Time Adjourned: 11:28 am