

# == NOTICE OF MEETING ==

## TREE BOARD

*Meeting – Wednesday, March 7, 2018 – 12:30 p.m.*  
Planning & Development Conference Room  
Branson City Hall – 110 W. Maddux Street

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### AGENDA

CALL TO ORDER.

ROLL CALL.

REGULAR AGENDA ITEMS.

- 1) Approve Minutes
  - a) November 1, 2017 Meeting

FINANCIAL REPORT.

- 2) Current Balance

UPDATE AND DISCUSSION OF ONGOING PROJECTS.

- 3) Landscape Code Update.
- 4) Memorial Tree Program
- 5) Gretna Road Project

DISCUSSION OF FUTURE PROJECTS.

- 6) Arbor Day 2018.
- 7) Watering Supplies Purchase
- 8) Beautification Awards
- 9) Parks TRIM Grant Update
- 10) Branson Hills Project

REQUEST FOR OTHER ITEMS TO BE ON FUTURE AGENDAS.

ADJOURN.

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*Where Values are the Difference*

**MARCH: SERVICE/COURTESY**

Responding to others with respect and a helpful attitude

For more information please visit [www.bransonmo.gov](http://www.bransonmo.gov) or contact:

Lisa Westfall, City Clerk, 417-337-8522

## TREE BOARD MEETING

November 1, 2017

12:30 p.m.

Planning & Development Conference Room

### ROLL CALL

Members Present: Vice-Chairperson Harris, Board Members Olson and Webster

Members Absent: Chairperson Haston, Board Member Sorenson

Staff Present: Joel Hornickel Director of Planning and Development  
Perry Eckhardt Senior Planner/ Ex Officio Member  
Amy Jackson Planner  
Kirby Dieterman MS4 Coordinator  
Matt Filice Assistant Engineer

Guests: Cindy Garner Community Forester, MDC

### AGENDA ITEMS

#### Approve Minutes

#### **MOTION:**

Motion by Board Member Olson, seconded by Board Member Webster, and unanimously carried to approve the minutes of the September 6, 2017 meeting as presented.

### FINANCIAL REPORT

Mr. Hornickel reported that the financial report is still a work in progress and should be available at next meeting. He also stated that several revenue generating forfeitures have recently been accepted.

Staff stated the authorized amount of \$250 was spent on the recent ArborFest event for trees purchased.

### UPDATE AND DISCUSSION OF ONGOING PROJECTS

#### **LANDSCAPE CODE UPDATE:**

Mr. Hornickel explained the proposed code amendments are in alignment with the Community Plan 2030. He stated the purpose of the amendments were to clearly define and better organize the landscape code for its users.

Mr. Hornickel began the discussion of the proposed landscape code amendments by stating they have not been updated since the mid-1990's. The following is a summary of the discussion.

#### Permit & Security Section:

- Largely remain as is
- Discussion regarding how much the City of Branson can "hold" from applicants during project
- Irrigation requires inspections; which department is responsible?

#### Landscaping Section:

- Establishes requirements and expectations

- Buffers and screens
- Vice-Chairperson Harris stated LDR (Low Density Residential) zoning should have their own respective line on the Required Perimeter Landscaping chart in order to provide maximum coverage for property owners
- Director of Planning Department has authority to determine minimum and maximum
- Discussed utilizing vines as a deterrent of graffiti

Trees:

- Buffer and screening with larger trees for instant impact
- Newly installed- Smaller caliper trees are encouraged to reduce transplant shock
- Trees installed near utility lines may require more research and different language to include utility easement
- Possibly include a separate section for public tree care
- Possibly adding a tree topping requirement
- Tree Preservation- City needs to adopt ANSI standards
- Clearly define difference between caliper and DBH (diameter breast height) measurements throughout code

Tree Standards:

- City can issue citation, but not the punishment
- All code violations require same process

Tree Preservation:

- Discussed changing “Natural Forest” to “Native Forest”
- Possibly identifying staging areas and access points on plans
- Definition of Natural Forest- Instead of “reviewed by Tree Board”, code should read “reviewed by Planning and Development Director”

Tree Protection during Construction

- Discussed removing “Fill may be placed within the area enclosed by the temporary fence...”
- City should adopt ANSI standards

Maintenance and Inspection:

- Remove burning from “Landscape” code as it is covered under “Fire” code

Utility and Service Area Screening Section:

- This section is new within zoning code

**TREE INVENTORY:**

- Staff stated a representative from Davey Tree Company has been to an upcoming Board of Alderman Session to provide a summary of the recently completed tree inventory.

<b>DISCUSSION OF FUTURE PROJECTS</b>
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Gretna Road Islands:

Board Member Webster asked about the maintenance on the Gretna Road islands and Mr. Hornickel explained the maintenance contract had expired and currently a new bid for maintenance has been released. The Public Works department has agreed to fund the new Gretna Road maintenance bid. A separate bid has been released for the missing plants that were originally planned for installation. Vice-Chairperson Harris asked for the Tree Board be kept up-to-date on the bid process.

Parks Department Employee/Tree Watering:

Staff stated that instead of funding an individual to water recently planted trees, a Planning Department staff member will provide this service as time allows as a cost savings.

**MISCELLANEOUS DISCUSSION**

Board member Olson commented on a tree down on a commercial property adjacent to the Library's property. Discussion regarding the responsibility of the tree cleanup and present safety hazards.

Vice-Chairperson Harris commented on several Pine trees removed at a commercial property at Hwy 65 and 248. Mr. Eckhardt explained the property owner had applied for and received a permit for the removals.

Cindy Garner asked if anyone was interested in receiving Shortleaf Pine seedlings from Forest ReLeaf for public tree planting events.

**ADJOURNMENT**

Motion by Board Member Olson and seconded by Board Member Webster and unanimously carried to adjourn the meeting at 3:03p.m.

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Clark Harris, Vice-Chairperson

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Date

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Amy Jackson, Planner

\_\_\_\_\_  
Date